

HPNC REFUND POLICY & PAYMENT TERMS SUMMER CAMP 2020*

Due to COVID-19, HPNC is operating under severe financial constraints. Due to social distancing and sanitation requirements, our programs will operate at one-quarter of normal capacity, yet the cost of cleaning, sanitation, and supplies has increased. For this reason, we have revised our refund policy to ensure the viability of Summer Camp for everyone.

I. REFUND POLICY:

- **All payments are FINAL**- No refund/no credit for any reason, except the special circumstances as defined in this document below.
- All Registration Fees, Enrollment Deposits, and Transaction Fees are **NON-REFUNDABLE**.
- No make-ups or refunds for missed days.

PARTIAL-REFUND FOR SPECIAL CIRCUMSTANCES ONLY

HPNC Temporary Closure: In the event of confirmed exposure to COVID-19, current guidelines indicate that the facility will need to be closed for a period of 2-5 days. If this occurs, families will be refunded the prorated amount *for the closed period only*.

Medical Emergency Cancellation/Withdrawal: In the event of a child's medical condition preventing attendance for *more than 5 days*, written notification of cancellation/withdrawal is required. **A doctor's note indicating attendance restriction MUST accompany written notification.** In this instance, and in this instance only, you may receive a 50% refund for each day of camp missed *after* the initial 5 days.

All Registration Fees, Enrollment Deposits, and Transaction Fees are NON-REFUNDABLE.

**NOTE: This Refund Policy & Payment Terms document was revised on 5/29/20 in response to COVID-19 and replaces all previous refund policies for Summer Camp 2020.*

II. PAYMENT TERMS:

All payments are final. No refunds will be issued, except in the event of HPNC Temporary Closure and/or documented Medical Emergency Cancellation/Withdrawal as defined above. All Registration Fees, Enrollment Deposits, and Transaction Fees are NON-REFUNDABLE. No make-ups or refunds for missed days will be granted.

ENROLLMENT TYPE	ADDITIONAL PAYMENT TERMS
Full Summer June 22-August 28 <i>(Closed July 3)</i>	<ul style="list-style-type: none"> • Guarantees child’s spot for 10 weeks. • Registration fees, plus a minimum of 50% of program fees are due upon registration. • Remaining balance must be paid by June 15. • \$3250 Program Fee • \$25 Registration Fee
Full Summer June 22-August 28 <i>(Closed July 3)</i> <i>Illinois Action for Children</i>	<ul style="list-style-type: none"> • Guarantees child’s spot for 10 weeks. • \$75/child per summer Supplemental Fee is due upon registration. • \$25/child per summer Registration Fee is due upon registration. • Monthly co-pay is due on the 5th day of each month.

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